

HUMAN RESOURCES COMMITTEE
MEETING MINUTES
February 16, 2016 @ 8:30am
Jefferson County Courthouse, Room 112

1. Call to Order: Chair, Jim Braughler called the meeting to order at 8:30am.
2. Roll Call: Present: Jim Braughler (Chair), Jim Mode (Vice Chair), Greg David (Secretary). Paul Babcock, and Michael Wineke. Excused: Others present: Staci Hoffman, Terri Palm, Benjamin Wehmeier.
3. Certification of compliance with the Open Meetings Law: Confirmed by B. Wehmeier, County Administrator.
4. Review of Agenda: Reviewed with no changes.
5. Citizen Comment: None.
6. Communications: Recommendation of the reclassification request for the Register of Deeds position was distributed.
7. Approval of the February 4, 2016 minutes. **Motion by J. Mode, second by P. Babcock, to approve the February 4, 2016 minutes as amended, by including a second to item #9.** Motion approved as amended 4:0, with 1 abstain (G. David).
8. Discussion and possible action establishing wages and benefits for the 2017-2020 term for the constitutional elected officials of County Clerk, Register of Deeds and Treasurer. **Motion by M. Wineke, second by G. David, to recommend salaries as proposed, starting at step 7 of applicable pay grade, with a 1% for each year of the four year term.** Motion carried 5:0.
9. Next Meeting date and agenda items: Next scheduled meeting set for **Tuesday, March 15, 2016 @ 8:30am.**
10. Adjournment: **Motion by G. David, second by J. Mode.** Motion Carried 5:0. Meeting adjourned at 8:39a.m.